



Medical records **charging** information:

- Pre-payment is required.
- Personal Requests
 - < 20 pages - Free
 - 21+ pages - \$5 flat fee
- Legal request fees:
 - Paper copy - \$20.00 for the first 25 pages and \$0.75/page thereafter.
 - On a CD - \$30.00 for the first 25 pages and \$0.25/page thereafter.
- Insurance request fees:
 - Primary insurance – No charge.
 - Aflac - \$20.00 flat fee.
 - All other insurance requests:
 - Paper copy - \$20.00 for the first 25 pages and \$0.75/page thereafter.
 - On a CD - \$30.00 for the first 25 pages and \$0.25/page thereafter.
- Continuation of Care (Facility name, doctor's name, and facility address required):
 - No charge.

Trinity Hospital
Attn: Release of Information
407 3rd Street SE
P.O. Box 5020
Minot, ND 58702
P: 701-857-5390
F: 701-857-5778 or 701-857-7879

E-Mail: Trinity.ROI@trinityhealth.org